

4 Day Computer based Workshop on

All you wanted to know about

Primavera Project Planner (P6)



Workshop City, Dates & Venue

Mumbai
4 - 7 Aug. '10
Hotel Kohinoor Park

Hyderabad
11 - 14 Aug. '10
Taj Banjara

Bengaluru
18 - 21 'Aug '10
Hotel Atria

Chennai
24 - 27 Aug '10
Taj Connemara

New Delhi
13 - 16 Sep '10
India Int'l Centre Annexe

**Even if you're on the right track, you'll get
run over if you just sit there.**

—Will Rogers

Jointly Organized by:



Centre

for Excellence in Project Management (P) Ltd.



Project Management Solutions



Centre for Excellence in Project Management (P) Ltd., (CEPM) is PMI's Global Registered Education Provider. Workshop participants are eligible to get 28 Professional Development Units (PDU's).

Software without its effective use is a Liability.

Let P6 become your Asset.



Incompany Workshop,
Noida



In-Company Workshop,
Gurgaon

Centre for Excellence in Project Management (P) Ltd. (CEPM) was promoted in 1992 with the sole aim of promoting project management culture in India and Asia Pacific region. In the last two decades CEPM has created a niche in the area of project management globally. Today CEPM is considered one of the top-notch Coaching and Mentoring organization in Project Management.

CEPM's programs in project management are considered as path breakers in the global scenario. The **Certificate in Project Management (CIPM)** credential has created it's own space in the international project management certification area. CEPM conducts Web based on-line training and prepare professionals for PMP, Level-D and CIPM, as well as Public / In-company specialized programs to suit to the organization's needs.

CEPM has tied up with various institutions / universities in promoting project management courses for the Indian students. It's courses are well appreciated by the executives across the industry verticals.

People behind Centre

CEPM is promoted by Mr. Adesh Jain, a global visionary leader in the area of Project Management. He was the first non-European President of the International Project Management Association (IPMA) based in Switzerland. For the efforts of Mr. Jain in strengthening project management culture globally, Project Management Institute (PMI), USA conferred on him the 'Distinguished Contribution Award' in Project Management in 1997.

Internationally Mr. Jain is one the most sought after keynote speakers. He is an Independent Director of NTPC Ltd., and recently was invited by NASA to give a presentation on 'Breaking boundaries - the key to innovation'. He was also the first PMP from India in 1997.

Solutions provided by us

- Coaching and Mentoring organizations in Project Management
- Training in Project Management Tools / Workflow Applications
- Earned Value Project Management Training
- Global Symposium's / Workshops / Seminars on Project Management
- Consultancy in Project Management
- Setting up of Project Management Office (PMO)
- Training on Certification in Project Management (CIPM)
- Organization based Project Management Knowledge Quotient
- Training based on Project Management Body of Knowledge
- PM Training - for the 4 Levels of IPMA and PMP Certification programs
- Implementation of Project Management Tools/workflow Applications
- Scheduling & Monitoring Projects on behalf of Customers

Some of the Comments from our customers

The program is comprehensive, user friendly and an effective tool in project planning / execution.

- G V R Murthy, Dredging Corporation of India

A very practical and useful workshop. I would be highly grateful if I need any clarification.

- Lt. Col Suresh C, PM, CCE (R&D)

Program was useful looking at the current trend of project management.

- Rajeev Sukalika, Water Resources Deptt, Govt. of MP

Excellent. The faculty had excellent knowledge and explained our queries very patiently and to our satisfaction.

- D Subramanian, CM, Neyveli Lignite Corporation

I found the program very useful, informative, good for present modern management.

- Rajinder Tiku, GM, Pragati Power Corporation





Public Workshop,



SJVNL, Dehradun

Workshop on Primavera Project Planner (P6)

This Primavera Project Planner Training provides in depth project planning training in Primavera. This course provides hands-on training for Primavera's enterprise course. Participants will gain a thorough background in the concepts of planning and scheduling. Scheduling techniques will be covered. This Four -day course leads you through hands-on workshops that create and track an entire project to completion. The workshop will fully cover the three basic elements of project management: schedule, resource and costs. Topics include WBS, Activities, Resources, Resource Assignment, Project Scheduling, Baselines, Tracking/Updation of Project Activities, Importing and Exporting project data, advanced scheduling options and top-down budgeting.

Ample "Hands-on" sessions on computers with exercises are included to give all participants a good working knowledge and exposure on the software. **Fourth day of this workshop will be dedicated for participants to develop different networks and cross project linkages by using central resource pool sharing.**

Workshop Objectives

This 4 day workshop provides participants with a structured framework to allow them to plan, monitor and control all aspects of a project through hands-on experience. It will enable them to motivate their team to achieve the project objectives on time, within the specified cost with no compromise on quality.

Workshop Contents

Day 1

- Project Management Process & Knowledge Areas
- Time Management
- Overview & Configuration
 - Defining administrative preferences & categories
 - Setting user preferences
 - Hands on Session
- Implementing the Schedule
 - Establishing Activity Codes
 - Working with Activities
 - Performing Top Down Estimation
 - Hands on Session

Day 2

- Structuring Projects
 - Defining Resources & Roles
 - Reviewing Work Breakdown Structure
 - Defining Budgets
 - Establishing Project Codes
 - Working With Custom User Fields
 - Creating Calendars
 - Hands on Session
- Updating & Managing the Schedule
 - Updating, Scheduling & Leveling
 - Summarizing Projects
 - Project Issues & Thresholds
 - Hands on Session

Day 3

- Updating & Managing the Schedule (contd.)
 - Managing Risks
 - Maintaining a Projects Document Library
 - Managing Baselines
 - Tracking Projects
 - Comparing Projects with Schedule Comparison
 - Hands on Session
- Customizing Projects
 - Working with Layouts
 - Grouping, Sorting, & Filtering Data
 - Customizing Layouts
 - Hands on Session

Day 4

- Customizing Projects (contd.)
 - Customizing Reports
 - Printing Layouts & Reports
 - Publishing a Project on the World Wide Web
 - Hands on Session
- **A Brief about Certificate in Project Management (CIPM)**
- **Hands on Session - Participants will be working on their organization's project**
- **Questions & Answer Session**

Who Should Attend / Pre-requisites

Project Planners, Project Executors, Project Management Consultants, Project Managers, Project Coordinators, Team Members, IT Managers / Executives, Project Leaders, Project Administrators, Senior Officials of State / Central Government etc. involved in planning & implementation of projects from all sectors and disciplines. Executives should have working knowledge of computers.

It is ideal for individuals who are running projects and need to learn tools that will enable them to run their projects effectively. The program is interactive & experiential, with a range of practical exercises, best practices and theory to fully engage those attending.



Public Workshop,
New Delhi



Hands on Session
in a Public Workshop



Sahara Prime



SJVNL, Shimla

Learning Outcomes

By the end of the course, the participants will be able to do:

- Defining Enterprise Project Structure
- Create Projects and manage projects
- Define and using Activity codes
- Defining Global Resources
- Defining User Roles in Projects
- Defining Project Baselines and Maintaining Baselines
- Import/Export of data between Primavera (P6) and Microsoft Excel
- Use Claim Digger to produce a comparison report between two projects or baselines
- Defining Portfolios
- Defining WBS and Activities for the Project
- Defining Calendars for the Project and Resources
- Assigning Global Resources to various projects
- Defining Budget for various WBS and activities
- Use top down budgeting and estimating functionality
- Configure Primavera (P6) for multiple currencies

A Brief profile of the faculty



P Prasad, Principal Consultant, Project Management Solutions & Advisor to Centre for Excellence in Project Management (CEPM) has a very rich experience in the field of computer based project management. Before starting his own company in 2009, he has worked at senior level of management and PM Software trainer at CEPM for 20 years.

Mr. Prasad has over 20 years of experience in computer aided project management systems. He has trained executives/managers of international institutions, public and private sector companies.

He has conducted a large number of training programs on PM software for leading companies.

When he was with CEPM he had conducted more than 50 public programs in various metros for various organization and he was responsible to implement Critical Chain Project Management system for Tata Growth Shop, Godrej etc.

Some of the companies/institutions are: The World Bank, Nuclear Power Corporation, Satluj Jal Vidyut Nigam, Himchal Pradesh Housing & Urban Development Authority, Impact Projects, Areva T & D, HAL, ABB, GAIL, IOCL, HZL, ONGC, BHPV, Escotel Mobile Communications, Dalmia Cement, Renusagar Power, CMC, Smithkline Beecham, SRF Chemicals, Alstom, Cable & Wireless, Tata Growth Shop, NPOL, DRDL, DRDO, RRVPN, Reliance Energy, Tata Projects, GETCO, Indo Canadian Consultancy (Bhilwara Group), Control & Switchgear, Polyplex, Holtec Consultancy, Reliance Industries etc. on software such as Primavera Project Planner, Risky Project, MS Project Professional, Project Scheduler etc.

Mr. Prasad was the key resource for giving major presentations in various metropolitan cities on Microsoft Project & Project Server 2003 organized by Microsoft Corporation.

Workshop Dates, City & Venue

Mumbai
4 - 7 Aug. '10
Hotel Kohinoor Park

Hyderabad
11 - 14 Aug. '10
Taj Banjara

Bengaluru
18 - 21 'Aug '10
Hotel Atria

Chennai
24 - 27 Aug '10
Taj Connemara

New Delhi
13 - 16 Sep '10
India Int'l Centre Annexe

Registration Fee:*

Per Participant : Rs. 19,000
Group of 2 Participants : Rs. 34,000
Group of 4 Participants : Rs. 60,000

*** Please note that Registration fee includes Service Tax @ 10.30%.**

- Avail 10% discount on the registration fee by registering before 5th July 2010 and sending the fee along with the nomination(s).
- Workshop is based on "Hands-on" training sessions using Laptops/Desktops.
- **Participants are expected to bring their own Laptops loaded with Primavera Software.**
- **If we are requested to organize Laptops, an additional fee of Rs. 3,500 per person will be payable over and above the registration fee.**
- To avail group rates an organization can nominate their executives at more than one location.
- Registration fee is **non-refundable**. However alternate delegate(s) can be nominated.
- Cheque/dd is payable to "**Centre for Excellence in Project Management**", drawn on Noida/New Delhi.
- The Workshops are non-residential. Lunches, Tea/Coffee and handouts will be provided.
- Seats are limited to a maximum of 15 persons. Registration is on **First Come First Served basis**.

For Communication:

P Prasad, Course Coordinator
Centre for Excellence in Project Management / Project Management Solutions
A - 48, Sector 5, NOIDA - 201301, UP, India
Cell: +91 98 108 23710, 99 996 84621
Tel.: (91 120) 415 4539, 242 0444, 242 0463 Fax: (91 120) 242 1482, 242 1484
Email: prasad@pmsol.in, info@pmsol.in, adesh@cepm.com



Areva T & D



Public Workshop, Chennai

Delegate Registration Form

**4 Day computer based workshop on
Primavera Project Planner**

Workshop City, Dates & Venue

Mumbai 4 - 7 Aug. '10 Kohinoor Park	Hyderabad 11 - 14 Aug. '10 Taj Banjara	Bengaluru 18 - 21 Aug. '10 Hotel Atria	Chennai 24 - 27 Aug. '10 Taj Connemara	New Delhi 13 - 16 Sep. '10 India Int'l Centre
--	---	---	---	--

Location Code

M	H	C	B	N	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

S.no.	Name	Designation
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

(For nomination of more number of participants, please make a photocopy)

Registration Fee:*

Per Participant : Rs. 19,000
Group of 2 Participants : Rs. 34,000
Group of 4 Participants : Rs. 60,000

*** Please note that Registration fee includes Service Tax @ 10.30%.**

- Avail 10% discount on the registration fee by registering before 5th July 2010 and sending the fee along with the nomination(s).
- Workshop is based on "Hands-on" training sessions using Laptops / Desktops.
- Participants are expected to bring their own Laptops loaded with Primavera Software.
- If we are requested to organize Laptops, an additional fee of Rs. 3,500 per person will be payable over and above the registration fee.
- To avail group rates an organization can nominate their executives at more than one location.
- Registration fee is non-refundable. However alternate delegate(s) can be nominated.
- Cheque/dd is payable to "Centre for Excellence in Project Management", drawn on Noida/New Delhi.
- The Workshops are non-residential. Lunches, Tea/Coffee and handouts will be provided.
- Seats are limited to a maximum of 15 persons. Registration is on First Come First Served basis.

For Communication:

P Prasad, Course Coordinator
Centre for Excellence in Project Management / Project Management Solutions
A - 48, Sector 5, NOIDA - 201301, UP, India
Cell: +91 98 108 23710, 99 996 84621 Tel.: (91 120) 415 4539, 242 0444, 242 0463 Fax: (91 120) 242 1482, 242 1484
Email: prasad@pmsol.in, info@pmsol.in, adesh@cepm.com

Software without its effective use is a Liability.

Let P6 become your Asset.